

# 1. Entering Class Procedures

**Conversation: Level 1**

**Help: Raise Your Hand**

**Activity: Art Advisors pick portfolios, backpacks under the table, have a seat, take out sketchbook**

**Movement: Materials Counter**

**Participation: Preparing for Class**

**Sound: Instructor's Music**

**\* above info is subject to change**

## **2. Beginning of Class Procedures using CHAMPS: (8 mins)**

**Conversation: Level -0**

**Help: Raise your Hand**

**Activity: Bellwork, Agenda, Free Draw**

**Movement: None**

**Participation: Drawing and Writing**

**Sound: Instructor's Music**

**\* above info is subject to change**

### **3. Instructional Procedures using CHAMPS: (10 mins)**

**Conversation: Level 0**

**Help: Raise Your Hand**

**Activity: Instructional**

**Movement: None**

**Participation: Reading and Listening**

**Sound: No music**

**\* above info is subject to change**

## **4. Activity Procedures using CHAMPS: (20 mins)**

**Conversation: Level 1**

**Help: Ask 3 Before me**

**Activity: Independent Work**

**Movement: Materials Counter**

**Participation: Drawing/ Reading/ Writing**

**Sound: Personal Music**

**\* above info is subject to change**

## **5. Reflection Procedures using CHAMPS: (5 mins)**

**Conversation: Level 0**

**Help: Raise your hand**

**Activity: Write what you learned or did on your  
W.A.P.S**

**Movement: Materials Counter**

**Participation: Writing**

**Sound: No Music**

**\* above info is subject to change**

## **6. Clean-Up Procedures using CHAMPS: (3 mins)**

**Conversation: Level 1**

**Help: Ask 3 Before Me**

**Activity: Art Advisor, materials manager, sketchbook supervisor, waste watchdog**

**Movement: Materials Counter**

**Participation: Cleaning**

**Sound: Instructor's Music**

**\* above info is subject to change**

## **7. Artsonia Procedures:Download the Artsonia App**

1. Click on Student
2. Type in Access Code
3. Select Green Check
4. Enter your Name
5. Add Art and Select Project
6. Take a Picture
7. Edit if needed
8. Title the Work
9. Type Artist Statement
10. Submit to Teacher

**Daly's Access**

**Code: *HRHT-ZPTP***

**Stewart's Access**

**Code: *BRXY-HKZK***

## 7. DA&D Turn-In Procedures:

1. Click on Student
2. Type in Access Code
3. Select Green Check
4. Enter your Name
5. Add Art and Select Project
6. Take a Picture
7. Edit if needed
8. Title the Work
9. Type Artist Statement
10. Submit to Teacher

**Daly's Access**

**Code:** *HRHT-ZPTP*

**Stewart's Access**

**Code:** *BRXY-HKZK*



## **7. 2D Turn-In Procedures:**

1. Write Name, Date, Per. Table # on the back of the artwork
2. Using your phone/ipad upload your artwork to Artsonia
3. Complete the Artist Statement questions in your art folder and then type it into Artsonia.
4. Place your artwork in the Work to Be Graded for your period.

**Daly's Access**

**Code:** *HRHT-ZPTP*

**Stewart's Access**

**Code:** *BRXY-HKZK*

## **8. Hall Pass Procedures:**

1. Use School Agenda, Write date & time out, destination
2. Bring to teacher for initials
3. Put agenda in basket, then sign-out
4. Take pass and place it around your neck
5. When you return write the time and pick-up agenda

## **9. Classroom Signals:**

1. Raise pencil in air to sharpen
2. Raise index finger for the bathroom/water (4 passes per quarter)
3. Raise your shoe to borrow a pencil
4. Raise your hand for questions or comments
5. No Food Gum or Drinks in the Classroom

## **10. Sink Procedures:**

1. Ask Permission
2. Stand at the tape
3. Patiently wait your turn
4. Only 2 people at a time
5. Clean any mess around the sink

# Negative Consequences

I, \_\_\_\_\_ understand that if I don't follow the classroom procedures I will face the following consequences (write what's in bold):

- 1. Verbal Warning** – Student should stop their behavior.
- 2. Cool Down Corner** – Student will fill out a behavior assignment to reflect upon their conduct.
- 3. Detention** – During the detention the student will write a 3 paragraph essay stating what they did wrong and how they can succeed in the classroom.
- 4. Referral to Administration**

\* Can be changed depending upon the offense.

# Positive Consequences

I, \_\_\_\_\_ understand that if I follow the classroom procedures I have the possibility of receiving the following positive consequences (write what's in bold):

- 1. Stamp on personal art palette which is documented in Hero.**
- 2. Going to the Art Box** (Once the art palette is full).
- 3. Receive Reward Coupons**